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MEMORANDUM FOR:	Deputy Director for Deputy Director for Schairman, E Career Se	Operations Science and Technolog	зу	,
ROM: Harry E. Fitzwater Deputy Director for Administration				
SUBJECT: > Travel Guidelines for Agency Employees				
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1. Attached are guidelines developed for Agency travelers as a reminder of overall security awareness and general information dealing with terrorism and potential travel hazards.				
2. Also, I strongly encourage you to insist that travelers avail themselves of the OTE, OMS, and OMS Courses which offer presentations and video tapes directly dealing with this subject matter.				
3. Please circulate these guidelines as soon as possible among members of your Directorates. You will note that the guidelines are divided into three sections; "Preparation in Advance," "Shortly Before Departure," and "While Traveling."				
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	· ·	Harry E.	Fitzwater	
Attachments: As stated				

WARNING NOTICE INTELLIGENCE SOURCES OR METHODS INVOLVED 25X1

